



EXHIBITOR CONTRACT

September 28th - 30th 2017 Saratoga Springs Civic Center

Exhibitor Name _____

Street Address _____ PO Box _____

City _____ State _____ Zip _____

Phone _____ Ext. _____ Fax _____

Cell Phone _____

Email _____ Website _____

1) Company Description (25 words or less) _____

2) Minimum booth size 8'x10' (Includes 8' high back drape & Side Drape).
*Table, chairs, skirting, and trash can, are available through Rentals ask for details

Booth Size	Cost
8x10	\$360.00
8X20	\$720.00
20X20	\$1,800.00

50% deposit and contract due within 10 days after registering. Balance due 07/01/17

3) Size of booth ____ ft.x ____ ft. ____ sq. ft. 4) Indicate location preference 1st ____ 2nd ____

5) Quantity of free guest passes for your prospects and customers ____ 10 ____ 20 ____ 30 ____ Other

Acceptance of this agreement by Snow Control Inc. represents a binding contract by the exhibitor to exhibit at the expo and abide by the terms and conditions for SNOWCON. All payments are non-refundable.

Printed Name _____ Title _____

Authorized Signature _____ Date _____

____ VISA ____ AMEX ____ MasterCard

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Expiration date ____/____/____ Is this a corporate card? ____ Security Code ____

Amount _____ Cardholder Name: _____ Postal Code _____

Mail your contract with check or Credit Card information to:

SNOW CONTROL INC.
PO Box 726
CLIFTON PARK, NY
12065

Phone 518-858-1118
FAX 518-280-2002
snowcon@snowcontrol.us

**Terms and Conditions
SNOWCON Expo 2017**

Booth Fees

- Total booth fee is due in the event an exhibitor should cancel their booth prior to May 1st, a refund will be given less \$100.00 Fee. If after June 1st, the entire booth fee will be due.
- The booth must be paid in its entirety prior to move-in.
- Failure of an exhibitor to pay the booth fee at the indicated times would result in the entire booth fee coming due.
- Cancellation of the exposition is cause for the exhibitor to receive a refund of all amounts paid. Exceptions would be for natural disasters (hurricanes, tornados, snow storms etc.), labor strife and labor strikes causing cancellation or show delays.
- Exhibitors are not allowed to cancel their contract because their booth assignment requests have not been realized. Further, management is not liable to comply with an exhibitors particular booth request.
- Subletting of space is not allowed and could result in dismissal from the exhibition
- If in the opinion of management the goals or exhibition themes are not being realized by the exhibitor, management is under no obligation to rent space to the exhibitor in question.
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Codes and Taxes

- The meeting of all local, city and state fire and safety codes are the responsibility of the exhibitor.
- If an exhibitor does not conform to the guide lines set forth by management then his exhibit will be prohibited.
- Payment of taxes and license fees to local, city and state agencies when it is required by the law is the responsibility of the exhibitor. A sales tax authorization must be displayed at all times in the booth if the exhibitor is selling products or services at their booth.

Insurance

- A certificate of insurance is required naming management as the co-insured. If it is not provided by the exhibitor, management may prohibit the exhibitor from setting up his booth.
- A policy for comprehensive liability insurance and contractual liability insurance in the amount of not less than \$1,000,000 for personal injury and property damage must be in the possession of the exhibitor prior to setup.
- Theft and fire insurance policies are recommended.
- Exhibitors are required to be covered by liability insurance (naming snow control inc. as the co-insured) of not less than \$300,000 for any injury to each person and not less than \$1,000,000 for each accident and not less than \$100,000 property damage for each accident to protect against possible claims.
- The exhibitor shall assume full responsibility for property damage, personal injury or death to any individual or party due to the exhibitor's participation in the exhibition.

Indemnification

- Each exhibitor agrees to indemnify and release from responsibility Snow Control Inc., its subcontractors, Saratoga Springs City Center management, and City of Saratoga Springs from all liability, claims, property damage and losses which might occur from an exhibitors participation in the exhibition and subsequent activities.

Exhibits

- Move in will be Thursday September 28th 2017
- All items brought into the expo must be removed, if items are left the exhibitor will be responsible for fees to remove from expo.
- Exhibitors are not allowed to take down their booths prior to the official closing time of the show. In doing so the exhibitor risks receiving a **\$280** fine and **will not be allowed to participate in the following years show.**
- Exhibits may not obstruct the view of neighboring exhibits. Sides of displays should not extend more than three feet from the rear of the booth. This would not apply to display areas.
- Snow Control Inc. and Saratoga City Center shall reserve the right to interpret change and enforce rules that it deems necessary and in the best interest of the exposition.
- Helium balloons are prohibited.
- Any Vehicles and equipment must have **1/4 tank or less of fuel and batteries must be disconnected.**

Exhibitors

- four (4) trade show floor only badges are provided to each exhibitor
- Names of exhibitor staff, for the name badges must be submitted by July 22, 2017
- Badges must be worn to access the trade show floor

Booth assignments

- Booths will be assigned on a first come first served basis.
Space is limited

Disputes

Any disputes between exhibitors and show staff (including Police, Fire, Code Enforcement, Saratoga City Center Staff, or Snow Control staff, will be resolved by Snow Control staff and Decision is final.

Acceptance of Contract

The exhibitor application/contract does not become binding until Snow Control Inc. has issued a written confirmation of acceptance, either US mail or E-mail. The receipt and deposit of exhibitors and payment accompanying the application for space does not constitute acceptance of contract. In the event that exhibitors application to exhibit is denied 100% of the deposit will be returned.

Security Measures

Security officers, through out the show. However Show staff or facility and staff assume no liability for loss or damages, howsoever caused, of goods exhibits or other materials owned, rented or leased by exhibitor.
No weapons are allowed.

Other Rules and Regulations

Snow Control reserves the right to change the rules and regulations, and to make additional rules and regulations as it deems to be in the best interests of the exposition. Snow Control Inc. shall have sole power to interpret, amend and enforce rules and regulations.